



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CME**

PR No.: **TF-2022-04-00437**

Date: **04-06-2022**

Section/End-User: **Geecel F. Galvez**

Category: **Hardwares**

Funding Source: **Trust Fund**

Project Title/Code: **20201050-1.97**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Abrasive Paper, Sandpaper, #180	sheet	10	80.00		800.00
Specification: Fine, Premium Grade, Waterproof						
2	Nails, Finishing, 2"	kl	3	80.00		240.00
Specification: Smooth Shank						
3	Paint Thinner, Lacquer	gallon	1	500.00		500.00
Specification: Premium Quality						
4	Paint, Latex, Burnt Umber, 1/4 liter per can	can	2	80.00		160.00
5	Plywood, Marine, 3/4" (thickness) x 4' x 8'	piece	21	1,300.00		27,300.00
Specification: Standard, Good Quality						
6	Polyurethane Top coat	gallon	1	1,900.00		1,900.00
7	Wood Glue	quart	2	180.00		360.00
Specification: Premium Quality						
TOTAL						31,260.00

Purpose: Office supplies and materials

Checked by: MARLON G. BURLAS TWG - Hardwares		Funds Available: NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE	
Signature: Printed Name: GEECEL F. GALVEZ Designation: END USER	Requested by: GEECEL F. GALVEZ END USER	Noted by: MOISES NEIL V. SERINO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU