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PR-2023-0630-126637



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 101-1-222-2023-5-0-2

Dept./Office: OUR

PR No.: STF-2023-06-01091

Date: 06-30-2023

Section/End-User: Homer Lois P. Napoles

Category: Printing Services

Funding Source: Special Trust Fund

Project Title/Code: **STF-Graduation & diploma fee**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Medals, big gold plated with VSU seal & with engraving with 2" diameter and 31" long ribbon, with r	pcs	100	350.00		35,000.00
Specification: big gold plated with VSU seal & with engraving with 2" diameter and 31" long ribbon, with rectangular hole for ribbon and with durable ring						
2	Medals, small gold plated with VSU seal & with engraving with 1.5 diameter and 31" long ribbon, wit	pcs	450	250.00		112,500.00
Specification: Medals, small gold plated with VSU seal & with engraving with 1.5 diameter and 31" long ribbon, with rectangular hole for ribbon and with durable ring						
TOTAL						147,500.00

Purpose: For Urgent Need for Graduation 2023

Checked by:		Funds Available:	
 JED ASAPH D. CORTES TWG - Printing Services		 ALICIA M. FLORES HEAD, BUDGET OFFICE	
Requested by:	Noted by:	Approved by:	
 HOMER LOIS P. NAPOLES END USER	 MARWEN A. CASTAÑEDA UNIT HEAD, PROJECT LEADER	 EDGARDO E. TULIN PRESIDENT, VSU	

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