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PR-2024-0221-180271

Repub
VISAYAS

Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 178-1-164-2024-0-0-1

Dept./Office: IAS

Section/End-User: Leonardo S. Toraja Jr.

Funding Source: Special Trust Fund

PR No.: STF-2024-02-00378

Category: IT Supplies and
Equipment

Project Title/Code: IAS_MOOE-2024

Date: 02-20-2024

Duration: 2024-01-09
to
2025-01-09

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	All-in-One Ink Tank Printer with ADF	piece	2	15,500.00	MARIA TERESA A. CRUZ	31,000.00
TOTAL						31,000.00

Purpose: office use

Checked by:

DIONESIO I. ESTUPA

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

LEONARDO S. TORAJA JR.

Noted by:

MARIA TERESA A. CRUZ

UNIT HEAD, PROJECT LEADER

Approved by:

DANIEL LESLIE S. TAN

PRESIDENT, VSU