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PR-2024-1127-237475

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-112224-0607**PR No.: **GF-2024-11-03239**Date: **11-27-2024**Dept./Office: **PRCRTC**Category: **Food & Food
Ingredients**Section/End-User: **Precila C. Belmonte**Project Title/Code: **PRCRTC Funds**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lunch (Buffet Style) Menu#2	pcs	150 ¹⁰⁰	250.00		37,500.00 ^{25,000.00}
Specification: • Rice • Humba • Chopsuey • Fish • Vegetable Salad • Softdrinks With free venue for dining (tables and chairs) Buffet Style						
2	Snacks AM	set	150 ¹⁰⁰	80.00		12,000.00 ^{8,000.00}
Specification: • one serving of snacks • one serving of softdrinks						
3	Snacks PM	packs	150 ¹⁰⁰	80.00		12,000.00 ^{8,000.00}
Specification: • one serving of snacks • one serving of drinks						
TOTAL						61,500.00
Purpose: PRCRTC Year End Planning & Training Workshop						41,000.00
Checked by: ALEXANDER L. CABRAL TWG - Food & Food Ingredients				Funds Available: ALICIA M. FLORES ^{11/2024} HEAD, BUDGET OFFICE		

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	PRECILA C. BELMONTE	MARLON M. TAMBIS	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU