



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **NARC**

Section/End-User: **Cielo F. Señara**

Funding Source: **Special Trust Fund**

PR No.: **STF-2022-03-00288**

Date: **03-24-2022**

Category: **Office Furniture  
& Fixture**

Project Title/Code: **NARC Stripping Machine**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	6	5,000.00	FELICIANO G. SINON SR.	30,000.00

**Specification:**

?at least (580mmx600mx890-990mm)  
 ?Butterfly Mechanism = 360 Degree Swivel Seat  
 ?Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric  
 ?Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric  
 ?Arm: Polypropylene plastic  
 ?Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment

2	Office Table	pc	6	4,000.00	FELICIANO G. SINON SR.	24,000.00
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**Specification:**

?Laminated Wood,  
 ?One Long Drawer with 3 Side Drawers,  
 ?2 Top Drawers with Locks,  
 ?color: Gray, Wenge,  
 ?Dimension: at least W22.75? x L47.25? x H29.5?

<b>TOTAL</b>						<b>54,000.00</b>
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Purpose: for laboratory use

Checked by:  <b>LEO A. MAMOLO</b>	Funds Available:  <b>ALICIA M. FLORES</b>
TWG - Office Furniture & Fixture	HEAD, BUDGET OFFICE

Signature:	Requested by:  <b>CIELO F. SEÑARA</b>	Noted by:  <b>FELICIANO G. SINON SR.</b>	Approved by:  <b>EDGARDO E. TULINA</b>
Printed Name:	<b>CIELO F. SEÑARA</b>	<b>FELICIANO G. SINON SR.</b>	<b>EDGARDO E. TULINA</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>