



GF-2020-10-00722

PPMP #: 90-5-897-2021-8-0-0



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **IGP**PR #: **GF-2020-10-00722 /1451**Date: **10-29-2020**Section/End-User: **Marvin B. Bandalan**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **IGP-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink cartridge Cannon Pixma 810 black	pc	10	800.00		8,000.00
TOTAL						8,000.00

Purpose: 20

Checked by:

  
**DIONESIO I. ESTUPA**

Funds Available:

  
**MYRNA S. PANCITO**

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
	 <b>MARVIN B. BANDALAN</b>	 <b>ARGINA M. POMIDA</b>	 <b>EDGARDO E. TULIN</b>
Printed Name:	Designation:	Designation:	Designation:
	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>