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PR-2022-0404-25436



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OTCLO**PR No.: **GF-2022-04-00403**Date: **04-04-2022**Section/End-User: **CAROLINE B. ANDUYAN**Category: **Office Furniture
& Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DPO-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Open Type Filing Cabinet	pc	1	10,000.00		10,000.00
Specification: ?5 Layer Metal, ?Dimensions: W85cmx D40cmxH185cm, ?Color: Gray, ?Materials: All metal Construction gauge 24						
TOTAL						10,000.00
Purpose: Office use						
Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	CAROLINE B. ANDUYAN		RYSAN C. GUINOCOR		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD / PROJECT LEADER		PRESIDENT, VSU	