



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-062025-1255**PR No.: **GF-2025-10-01249**Date: **10-10-2025**Dept./Office: **IPD**Category: **Office**Section/End-User: **Aiza B. Besavilla****Equipment and Appliances**Funding Source: **General Fund - MOOE**Project Title/Code: **IPDO 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>A3 Inkjet Printer</b>	unit	1	49,500.00		49,500.00

**Specification:**

- **Ink Palette Supported (Colors):** 4-ink (Cyan, Magenta, Yellow, Black)
- **Nozzle Configuration:**
  - **Black:** 360 nozzles
  - **Color:** 59 nozzles per color (Cyan, Magenta, Yellow)
- **Minimum Ink Droplet Size:** 3 pl
- **Refillable Tank:** Yes
- **Ink Cartridge Configuration:** 4 cartridges (1 each for Cyan, Magenta, Yellow, Black)
- **Print Speed:**
  - **Black & White:** Up to 30 ppm
  - **Color:** Up to 17 ppm
  - **ISO/IEC 24734:**
    - **Black & White:** Up to 5.5 ppm
    - **Color:** Up to 5.5 ppm
- **Media Handling:**
  - **Input Tray:** 100-sheet
  - **Media Types:** Envelopes, Plain paper, Photo paper
  - **Media Size Class:** A3
- **Compatibility:** Windows 7 up to Windows 8.1
- **Power Device:** Internal power supply

	<b>TOTAL</b>					<b>49,500.00</b>
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Purpose: Office use

Checked by:	Funds Available:		
<b>DOREEN B. ALBA</b>	<b>for ALICIA M. FLORES</b>		
TWG - Office Equipment and Appliances	<b>HEAD, BUDGET OFFICE</b>		
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	<b>AIZA B. BESAVILLA</b>	<b>MARCELO T. ABRERA JR.</b>	<b>PROSE IVY G. YEPES</b>
Designation:		<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>