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PR-2024-0905-221130



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-082224-0371**PR No.: **STF-2024-09-01670**Date: **09-05-2024**Dept./Office: **PPO**Category: **Office Furniture
& Fixture**Section/End-User: **Mario C. Bantugan**Funding Source: **Special Trust Fund**Project Title/Code: **FOR FURNITURE SHOP MATERIALS**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Drawer lock with 2 keys, 19 x 32 mm, High Quality Zinc Alloy Material	pcs	100	170.00		17,000.00
2	Hudson, top coat	liter	20	550.00		11,000.00
	TOTAL					28,000.00

Purpose: Furniture shop

Checked by:		Funds Available:	
		ALICIA M. FLORES	
TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	MARIO C. BANTUGAN	MARLON G. BURLAS	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU