



PURCHASE REQUEST

PPMP No. : 248-5-1009-2024-0-0-2

Dept./Office: **DPSS**

PR No.: **GF-2024-02-00401**

Date: **02-05-2024**

Section/End-User: **Errol C. Fernandez**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **Ext59**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson Premium Dye Ink, 1 liter, black	btls	2	1,700.00		3,400.00
Specification: can be used for Epson L series printers						
2	Ink, Epson Premium Dye Ink, 1 liter, Cyan	btls	1	1,700.00		1,700.00
Specification: can be used for Epson L series printers						
3	Ink, Epson Premium Dye Ink, 1 liter, Yellow	btls	1	1,700.00		1,700.00
Specification: can be used in Epson L series printers						
4	Paper, Bond, A4, S-20, 70 gsm	reams	5	253.00		1,265.00
Specification: bright white, high premium quality						
TOTAL						8,065.00
Purpose: For Extension project activities						
Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: ERROL C. FERNANDEZ Component Leader		Noted by: JOHN MARTIN A. DIAO UNIT HEAD, PROJECT LEADER		Approved by: DANIEL U. S. TAN EDGARDO E. TULIN PIC PRESIDENT, VSU	