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PR-2022-0516-32725



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **TBI**PR No.: **TF-2022-05-00561**Date: **05-16-2022**Section/End-User: **Dindo M. Valeroso**Category: **Transportation**Funding Source: **Trust Fund**Project Title/Code: **20201050-1.98**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle/Van Rental	day	4	5,000.00		20,000.00

Specification:

Rental and Route Condition:

- VSU to whole Leyte, Southern Leyte and whole Biliran Province.
- Inclusive of all consumables (lubricants, fuels and filters)
- Inclusive of vehicle maintenance and repair
- Inclusive of driver expenses
- Vehicle must be able to traverse in/to a road not normally travelled by regular van

	TOTAL					20,000.00
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Purpose: Conduct of site visit, monitoring and evaluation of the VSU-ATBI project

Checked by:		Funds Available:	
	MARLON G. BURLAS		NICK FREDDY R. BELLO
	TWG - Transportation		HEAD, ACCOUNTING OFFICE
Signature:		Noted by:	
Printed Name:	DINDO M. VALEROSO		ALAN B. LORETO
Designation:	END USER	UNIT HEAD, PROJECT LEADER	Approved by:
			EDGARDO E. TULIN
			PRESIDENT, VSU