Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **ATR**

Section/End-User: **Kimberly V. Caingcoy**

Funding Source: **General Fund - MOOE**

PR No.: **GF-2022-09-01391**   Date: **09-06-2022**

Category: **IT Supplies and Equipment**

Project Title/Code: **ATR-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	ScholarOne Manuscripts	Yearly	1	553,633.92	KIMBERLY V. CAINGCOY	553,633.92

Specification:

- Configurable workflows - Provides independent workflows for submission, revision, resubmission, invited, and accepted manuscripts — plus branching for maximum configurability
- Consultative site implementation - An experienced Implementation Project Manager, and best practices based on 7,000+ journals ensure you get a site that meets your needs
- Email templates - Track communications and actions as emails are captured in an audit trail
- Reporting options - Run standard or custom reports with intuitive reporting tools. Save custom reports, keep private or make available by role, or create a distribution schedule.
- Export files and metadata - Prepare for production and publication with checklists, role assignments, and export the entire manuscript data and files
- Dashboards and centers - A flexible area to facilitate users with a real-time manuscript status dashboard
- Checklists - Check manuscripts and return to authors for corrections, rejections, title transfers, and approvals

Editor assignments - With tiers of editors, the school may assign manuscripts and search for available editors based on their performance statistics and history

Publons Reviewer - Connect Embed response links, schedule reminders, add further reviewers, and track review progress

Recommendations Editors can make recommendations to senior editors or direct decisions

Decisions - Custom emails for each decision type with added expiration dates, reminders, and dashboard tracking tools

Reviewer report forms - Customizable report forms with recommendation, comments fields, and optional field attachments
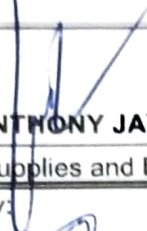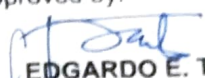
Partnerships and integrations - ORCID, Ringgold, and CrossRef Funder Registry are integrated as standard. Integrate our growing range of partner services including Overleaf, Kudos, Publons, RightsLink for Open Access

Product releases - With at least two product feature releases each year, you get access to new features suggested by our 350+ customers

TOTAL				**553,633.92**

Purpose: Subscription of ScholarOne for ATR, SHJ & ReSERDS (Online Manuscript Submission System: a product of Clarivate Analy...

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		ALICIA M. FLORES WA CF-internet 3/03	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**KIMBERLY V. CAINGCOY**	**VICTOR B. ASIO**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU