

SCAN HERE



PR-2025-0522-273534

S.E.GS



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-042525-1131**Dept./Office: **UHS**PR No.: **TF-2025-05-00662**Date: **05-22-2025**Section/End-User: **Clara P. Mercado**Category: **Office Supplies**Funding Source: **Trust Fund**Project Title/Code: **TRUST 101**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black	pack	100	35.00		3,500.00
2	Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black	pack	50	85.00		4,250.00
TOTAL						7,750.00

Purpose: for Hospital Use.

Checked by:

VIVIAN V. BALBARINO

TWG - Office Supplies

Funds Available:

NICK FREDDY R. BELLO GP

HEAD, ACCOUNTING OFFICE

Signature:

Prepared by:

CLARA P. MERCADO

Printed Name:

Designation:

Admin Aide

Noted by:

ELWIN JAY V. YU

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU