



TF-2020-10-00666

PPMP #: 24-4-527-2021-9-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **PRCRTC**PR #: **TF-2020-10-00666**Date: **10-16-2020**Section/End-User: **Erlinda A. Vasquez**Category: **Communication/Courier Services**Funding Source: **Trust Fund**Project Title/Code: **20201050-10.104**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Courier services	unit	25	200.00		5,000.00
2	Globe Prepaid Cell Card, 300Php	pc	10	330.00		3,300.00

Specification:

At least 6 months expiry from delivery date

3	Smart Prepaid Cell Card, 300Php	pc	10	330.00		3,300.00
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Specification:

At least 6 months expiry from delivery date

TOTAL						11,600.00
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Purpose: For project use

Checked by: MARIA ROBERTA S. MIRAFLOR		Funds Available: ERLINDA S. ESGUERRA <i>PE.</i>	
TWG - Communication/Courier Services		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by: ERLINDA A. VASQUEZ	Noted by: ERLINDA A. VASQUEZ	Approved by: EDGARDO E. TULIN
Printed Name:	ERLINDA A. VASQUEZ	ERLINDA A. VASQUEZ	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU