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PR-2023-0707-128532

07/17/23



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

TD GRU

PURCHASE REQUEST

PPMP No. : 177-5-1029-2023-6-0-6

Dept./Office: GRC

PR No.: GF-2023-07-01125

Date: 07-07-2023

Section/End-User: Letty Jean C. Lor

Category: Trainings

Funding Source: General Fund - MOOE

Project Title/Code: GRC / GAD 2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Food, Venue and Accommodation Package	lot	25	5,500.00	LETTY JEAN C. LOR	137,500.00

Specification:

Food, Venue and Accommodation Package for the GAD Agenda Final Workshop with 25 participants on July 2023.

Day 0

Arrival of Facilitators

Day 1

Arrival of Participants

Dinner

Accommodation (individual bed per person)

Airport-Hotel Transfer

Day 2

Breakfast, Lunch, Dinner

AM & PM Snacks

Accommodation (individual bed per person)

Workshop Venue with sound system, projector, water/coffee

Day 3

Breakfast, Lunch

Educational Tour

Hotel-Airport Transfer

TOTAL**137,500.00**

Purpose: GAD Agenda Final Workshop

Checked by:

JULIUS B. CERNA

TWG - Trainings

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by: <i>[Signature]</i>	Noted by: <i>[Signature]</i>	Approved by: <i>[Signature]</i>
Printed Name:	LETTY JEAN C. LOR	MARIA AURORA TERESITA W. TABADA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

7/16/23

PURCHASE REQUEST

PRP# No. 177-S-1823-2023-0-0-0

Dept/Office: O&E

PRP No. 07-2023-07-00170

Date: 07-07-2023

Section/End-User: Letty Jean C. Lor

Category: Training

Funding Source: General Fund - MOOE

Project No./Line Item: 0000 0000

Item #	Item Description	Unit	Qty	Unit Price	PAID TO	Total Cost
1	Food, Venue and Accommodation Package	lot	25	5,500.00	Manila, Luzon	137,500.00

Specification:

Food, Venue and Accommodation Package for the GAD Agenda Fair, Wednesday July 26, 2023, 9:00am to 5:00pm on July 2023.

Day 1:

Arrival of Participants

Day 2:

Arrival of Participants

Breakfast

Accommodation (including bed preparation)

Registration Fee

Day 3:

Breakfast, Lunch, Dinner

Accommodation

Accommodation (including bed preparation)

Registration Fee

Day 4:

Breakfast, Lunch

Registration Fee

Registration Fee

PRP#	177-S-1823-2023-0-0-0	Total Cost	137,500.00
Purpose:	GAD Agenda Fair		
Checked by:	<i>[Signature]</i>	Head Budget Office	
Approved by:	<i>[Signature]</i>	Head Budget Office	