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PR-2022-0304-18888



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DOH**PR No.: **TF-2022-03-00185**Date: **03-04-2022**Section/End-User: **Catherine C. Arradaza**Category: **Office Supplies**Duration: **2021-12-01**Funding Source: **Trust Fund**Project Title/Code: **20201050-1.95**to
2022-11-30

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Acetate, transparent, gauge #4, approx. 50m/roll	rolls	1	1,400.00		1,400.00
2	Folder, File, Long, 14pts, White	piece	12	10.00		120.00
3	Paper, Bond, A4, S-20, 70 gsm	reams	5	253.00		1,265.00
Specification: bright white, high premium quality						
4	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	6	204.00		1,224.00
TOTAL						4,009.00

Purpose: For upgrading of Horticulture tissue culture laboratory

Checked by:		Funds Available:	
DOREEN B. ALBA		NICK FREDDY R. BELLO	
TWG - Office Supplies		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	CATHERINE C. ARRADAZA	CATHERINE C. ARRADAZA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU