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PR-2025-0312-260503



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0053**Dept./Office: **NCRC-V**PR No.: **GF-2025-03-00339**Date: **03-12-2025**Section/End-User: **Jeremias S. Vestra**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **NCRC.0325-0330.01**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink continous, refill,Black BT6000BK (Brother DCP T300)	btls	1	400.00		400.00
2	Ink continuous, refill, magenta (Brother DCP T310)	btls	1	400.00		400.00

Specification:

Ink continuous, refill, magenta (Brother DCP T310) BT5000M - Magenta

3	Ink continuous, refill, yellow (brother DCP T310)	btls	1	400.00		400.00
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Specification:

yellow (brother DCP T310)

TOTAL						1,200.00
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Purpose: Project use

Checked by:

NORMAN O. VILLAS

Funds Available:

ALICIA M. FLORES

TWG - Office Equipment

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JEREMIAS S. VESTRA	DARIO P. LINA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU