



## PURCHASE REQUEST

Dept./Office: **RERC**PR #: **GF-2021-09-01004**Date: **09-14-2021**Section/End-User: **SUSANA B. MIÑOZA**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **RERC-OC (Overhead Cost)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Fire Extinguisher, Refill (5kg or 11lbs)	tank	4	1,100.00		4,400.00
	<b>TOTAL</b>					<b>4,400.00</b>

Purpose: for project use

Checked by:

**NORMAN O. VILLAS**

TWG - Office Equipment

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>SUSANA B. MIÑOZA</b>	<b>ROBERTO C. GUARTE</b>	<b>EDGARDO E. TULIN</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>