



STF-2020-10-00393

PPMP #: 72-1-123-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **AccO**PR #: **STF-2020-10-00393 / 0352**Date: **10-15-2020**Section/End-User: **NORIETA B. BUSTILLO**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **ACCTG-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Filing cabinets, 2 doors good quality , 5 shelves W-90 CM X D - 40 CM X H-185 CM	pcs	3	15,000.00	VALERIE Y. VERGIS	45,000.00

Specification:

Filing cabinets, 2 doors good quality , 5 shelves

W-90 CM X D -40 CM X H-185 CM

TOTAL						45,000.00
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Purpose: for office use

Checked by: LEO A. MAMOLO / NORMAN O VILLAS	Funds Available: <i>More 50-MIS</i> <i>+ tamara</i> MYRNA S. PANCITO
TWG - Office Equipment	HEAD, BUDGET OFFICE <i>10/15</i>

Signature: Printed Name: Designation:	Requested by: NORIETA B. BUSTILLO END USER	Noted by: ERLINDA S. ESGUERRA UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU
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