



GF-2020-10-00532

PPMP #: 106-5-605-2021-8-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OUS**PR #: **GF-2020-10-00532 /1023**Date: **10-15-2020**Section/End-User: **Antonieta D. Israel**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **OUS-Board of REGENTS**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Toner, NPG 67, Black for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	pieces	3	6,000.00		18,000.00
2	Toner, NPG 67, Cyan for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	pieces	2	6,000.00		12,000.00
3	Toner, NPG 67, Magenta for Canon C3320 Image Runner advance (photocopier, printer/scanner) machine	pieces	2	6,000.00		12,000.00
TOTAL						42,000.00

Purpose: for office supplies

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: ANTONIETA D. ISRAEL	Noted by: GUIRALDO C. FERNANDEZ, JR.	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU