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PR-2024-1002-227196



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

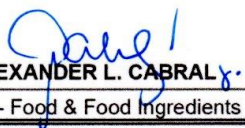
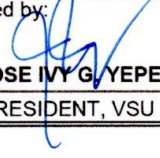
PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0029**PR No.: **IGP-2024-10-01933**Date: **10-02-2024**Dept./Office: **VSUH**

Category: **Food & Food
Ingredients**

Section/End-User: **Normalyn M. Ardiente**Funding Source: **Income Generating Project**Project Title/Code: **HOSTEL-2025 2**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Coffee , instant in sachet	pack	5	200.00		1,000.00
Specification: Instant coffee in sachet 2 grams per sachet 100 pcs per pack for hotel / coffee shop use						
2	Coffee creamer , sachet	pack	10	100.00		1,000.00
Specification: Nondairy creamer 3 grams per sachet 100 pcs per pack for hotel / coffee shop use						
3	White sugar	pack	10	100.00		1,000.00
Specification: White sugar in sachet 7 grams per sachet 100 pcs per pack for hotel/coffee shop use						
TOTAL						3,000.00
Purpose: COMPLIMENTARY						

Checked by:  ALEXANDER L. CABRAL		Funds Available:  ALICIA M. FLORES	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	NORMALYN M. ARDIENTE	MARJORIE B. ESCUADRA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU