

Budget

SCAN HERE



PR-2023-0823-140356



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 21-5-1223-2024-7-0-3

Dept./Office: **ISRDS**

PR No.: **GF-2023-08-02000**

Date: **08-23-2023**

Section/End-User: **Ernesto A. Gonzaga Jr.**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **EXT70 BDC**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--|--|-------|-----|-----------|---------|------------|
| 1 | Paper, Bond, A4, S-24, 80 gsm | reams | 10 | 289.00 | | 2,890.00 |
| Specification: bright white, high premium quality | | | | | | |
| 2 | Paper, Specialty 200gsm 8-1/2x11, 10s, Cream | packs | 10 | 38.00 | | 380.00 |
| 3 | Paper, Specialty 200gsm 8-1/2x11, 10s, White | packs | 10 | 38.00 | | 380.00 |
| TOTAL | | | | | | 3,650.00 |

Purpose: For office/training use

Checked by:

SHALOM GRACE C. SUGANO

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES *Ext - 2024*

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

ERNESTO A. GONZAGA JR.

END USER

Noted by:

GINA A. DELIMA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU