



GF-2020-10-00580

PPMP #: 31-5-395-2021-9-0-1



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **DFS**PR #: **GF-2020-10-00580 /1129**Date: **10-15-2020**Section/End-User: **Dennis P. Peque**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **CFES-Higher Education**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson Premium Dye Ink, 1 liter, black	btls	2	1,700.00		3,400.00
<b>Specification:</b> can be used for Epson L series printers						
2	Ink, Epson Premium Dye Ink, 1 liter, Cyan	btls	2	1,700.00		3,400.00
<b>Specification:</b> can be used for Epson L series printers						
3	Ink, Epson Premium Dye Ink, 1 liter, magenta	btls	2	1,700.00		3,400.00
<b>Specification:</b> can be used in Epson L series printers						
4	Ink, Epson Premium Dye Ink, 1 liter, Yellow	btls	2	1,700.00		3,400.00
<b>Specification:</b> can be used in Epson L series printers						
5	Paper, Bond, A4, S-24, 80 gsm	reams	100	289.00		28,900.00
<b>TOTAL</b>						<b>42,500.00</b>

Purpose: For office use

Checked by:		Funds Available:	
 <b>DOREEN B. ALBA</b> TWG - Office Supplies		 <b>MYRNA S. PANCITO</b> HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
 <b>DENNIS P. PEQUE</b>	 <b>DENNIS P. PEQUE</b>	 <b>DENNIS P. PEQUE</b>	 <b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU