



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2022-0512-32115

05/12/2022

PURCHASE REQUEST

Dept./Office: **VIHS**

PR No.: **STF-2022-05-00536**

Date: **05-12-2022**

Section/End-User: **Guada Fe D. Amihan**

Category: **IT Supplies and Equipment**

Funding Source: **Special Trust Fund**

Project Title/Code: **VSUIHS Office Ink Supply**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	50	350.00		17,500.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	30	350.00		10,500.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	30	350.00		10,500.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	30	350.00		10,500.00
TOTAL						49,000.00

Purpose: For Office Use

Checked by: MICHAEL ANTHONY JAY B. REGIS TWG - IT Supplies and Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: GUADA FE D. AMIHAN	Noted by: SHALOM GRACE C. SUGANO	Approved by: EDGARDO E. TULIN
Printed Name:	GUADA FE D. AMIHAN	SHALOM GRACE C. SUGANO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU