



STF-2021-11-01498

PURCHASE REQUEST

Dept./Office: **ODPP**

PR #: **STF-2021-11-01498**

Date: **11-09-2021**

Section/End-User: **Mario C. Bantugan**

Category: **Office Supplies and Other General Merchandise Products**

Funding Source: **Special Trust Fund**

Project Title/Code: **VSU Christmas Decor 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Fire Works	lot	1	20,000.00		20,000.00
Specification:						
<ul style="list-style-type: none">• Including installation of the fireworks• 3-5 minutes						
2	Metallic Foil, Red	pcs	35	35.00		1,225.00
TOTAL						21,225.00

Purpose: Installation of VSU Christmas Decors 2021

Checked by: ALICIA M. FLORES		Funds Available: ALICIA M. FLORES	
TWG - Office Supplies and Other General Merchandise Products		HEAD, BUDGET OFFICE	
Signature:	Requested by: MARIO C. BANTUGAN	Noted by: RODEN D. TROYO	Approved by: EDGARDO E. TULIN
Printed Name:	MARIO C. BANTUGAN	RODEN D. TROYO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU