



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2023-0707-128838

TD IAO

Op 7/20/23

PURCHASE REQUEST

PPMP No. : **65-5-421-2023-4-0-18**

PR No.: **GF-2023-07-01141**

Date: **07-07-2023**

Dept./Office: **IAO**

Category: **Office Equipment**

Section/End-User: **Ana Marquiza M. Quilicot**

Project Title/Code: **IAO 2023 Office Equipment for
Office of the President**

Funding Source: **General Fund - MOOE**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|---|--|--------|-----|-----------|-----------------|------------|
| 1 | Hot & Cold water dispenser | unit | 1 | 14,500.00 | JUVY C. CALLEJA | 14,500.00 |
| Specification: ?Bottom load water dispenser ?3 Faucets: Hot, Cold and Normal water function ?3-Push Button dispensing control ?Anti-scald safety lock switch ?Child Lock Safety feature on Hot Water Faucet ?Floater indicator to avoid water overflow ?Capacity: Hot - 1.2 Liters, Cold - 3.5 liters, Power Rating: Hot - 420 watts, Cold - 100 watts, R134a | | | | | | |
| 2 | Microwave Oven, 20L | unit | 1 | 5,000.00 | JUVY C. CALLEJA | 5,000.00 |
| Specification: <ul style="list-style-type: none">• 20-Liter• 220V• Electronic Control• LCD Display• 700w microwave power• 6 autocook functions• Reheat and defrost capacity• Dimension: (h:w:d) 10.35 x 18 x 14 in• Warranty: One year on service, 2 years on parts | | | | | | |
| 3 | Paper shredder machine, heavy duty | pieces | 1 | 12,000.00 | JUVY C. CALLEJA | 12,000.00 |
| Specification: ?Shred Type: Cross Cut ?Maximum Sheet capacity(70gsm) : 10 Sheets ?Waste Container capacity: 21 Liters ?Power Source: 220 - 240 VAC | | | | | | |
| 4 | Refrigerator- at least 6.0 cu.ft. (Two-door) inverter | pc | 1 | 17,000.00 | JUVY C. CALLEJA | 17,000.00 |
| Specification: | | | | | | |



| | | | | | |
|------------------------------------|---------------|----|---|----------|-----------------|
| ?Two-Door Direct Cool Refrigerator | | | | | |
| 5 | Tablet Pencil | pc | 1 | 8,690.00 | JUVY C. CALLEJA |
| 8,690.00 | | | | | |

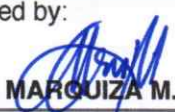
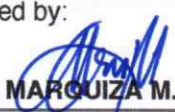

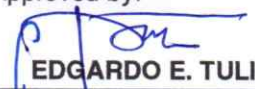
Specification:

- Pencil (2nd generation)
- Length: 6.53 inches (166 mm)
- Diameter: 0.35 inch (8.9 mm)
- Weight: 0.73 ounce (20.7 grams)
- Connections
- Bluetooth
- Other Features
- Magnetically attaches and pair

| | | | | | |
|--------------|--|--|--|------------------|--|
| TOTAL | | | | 57,190.00 | |
|--------------|--|--|--|------------------|--|

Purpose: IAO Office equipment for 2023

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|---|--|
| Checked by: | Funds Available: |
|  LEO A. MAMOLO |  ALICIA M. FLORES |
| TWG - Office Equipment | HEAD, BUDGET OFFICE <i>lp. cec</i> |

| | | | |
|--|--|--|---|
| Signature: | Requested by: | Noted by: | Approved by: |
|  |  |  |  |
| Printed Name: | ANA MARQUIZA M. QUILICOT | ANA MARQUIZA M. QUILICOT | EDGARDO E. TULIN |
| Designation: | END USER | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSU <i>oic 7/20/23</i> |