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PR-2024-1007-228452



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0561**Dept./Office: **DABE**PR No.: **GF-2024-10-02271**Date: **10-07-2024**Section/End-User: **Lorbert G. Mazo**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DABE-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
TOTAL						5,250.00

Purpose: For DABE Office use

Checked by: NORMAN O. VILLAS TWG - Office Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: LORBERT G. MAZO	Noted by: JUCEL MARIE T. GUATLO UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU