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PR-2023-0629-126125



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-5-2046-2023-5-0-7

Dept./Office: DSS

PR No.: GF-2023-06-01057

Date: 06-29-2023

Section/End-User: Emelita S. Pausanos

Category: Office Equipment

Funding Source: General Fund - MOOE

Project Title/Code: DSS - 2023 Repair

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Separation Pad	pc	1	3,000.00	BONIFACIO E. CASTILLO	3,000.00
Specification: Repair and Replacement of parts of Gestetner DX 2430						
TOTAL						3,000.00
Purpose: Repair of Gestetner Printer						
Checked by: NILO L. LEORNA TWG - Office Equipment				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	EMELITA S. PAUSANOS		SUZETTE B. LINA		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	