



PURCHASE REQUEST

Dept./Office: **OIMD**PR #: **GF-2021-09-01103**Date: **09-24-2021**Section/End-User: **Nancy D. Abunda**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **OIMD-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Metal Leg Office Table	pcs	3	10,650.00		31,950.00

Specification:



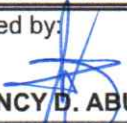

size, 60 X 60cm, color, walnut, metal leg black

A wooden desk with a dark wood finish. It features a large rectangular top, a set of four drawers on the left side with silver handles, and a single metal leg on the right side. The desk is shown from a three-quarter perspective.

Panels: Walnut
Metal leg: Black

- Made of Melamine laminated on
- 25mm thick top panel with 0.8mm
- 16mm thick front panel with 0.8mm
- edging.
- 18mm thick drawer front, side & b
- 0.45mm thick PVC edging.
- 75mm dia. plastic wirehole cap.
- 16" full extension drawer slide me
- 1.2mm thick stamped metal sheet
- powdercoated finish with 38mm ac
- glider.

Purpose: Needed for the office.

Checked by:  DOREEN B. ALBA		Funds Available:  ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  NANCY D. ABUNDA	Noted by:  NANCY D. ABUNDA	Approved by: EDGARDO E. TULIN
	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU