

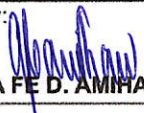
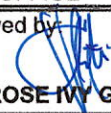


Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-070324-0235**PR No.: **GF-2024-07-01365**Date: **07-12-2024**Dept./Office: **CN**Category: **Office Supplies**Section/End-User: **Guada Fe D. Amihan**Project Title/Code: **Nursing 100% Incentive 200k Office table**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	40 sheets effortless Heavy Duty Stapler paper book binders stapling machine standard school office s	pc	20	800.00		16,000.00
Specification: Stapling Thickness: 40 Sheets Uses 24/8mm and 26/8mm staples Material: Plastic, Metal Size: approx. 15x4x9.5cm/5.91x1.57x3.74in Optional Colors: Light Gray, Deep Gray, Black Quantity: 1 Pc						
2	First Aid Box or Medicine Cabinet	pc	5	800.00		4,000.00
Specification: • Wall mounted • Material: Plastic • Color: Red and white combination • Cabinet style with easy open hook • With transparent plastic door • High quality plastic • At least 36 x 29 x11 cm in dimension						
3	First Aid Kit Set (Medical Bag)	set	5	800.00		4,000.00
Specification: ?1x Tube 15gm Burn Ointment ?1x pc. Elastic Bandage 3x 5 ?1x pc. Digital Thermometer ?1x pc. Rechargeable Flashlight ?1x pc. Whistle ?2x pcs. Exam or Latex Gloves ?4x pcs. Gauze pad 4x4 ?1x bot 10ml Ammonia Spirit ?1x bot 10ml Povidone Iodine						

?1x bot 60ml 70% Isopropyl Alcohol ?1x pack Cotton balls 50's ?1x pc. Surgical Tape ?1x pc. Bandage Scissor ?1x pc. Triangular Bandage ?1x pc. First Aid Kit Bag						
4	Staple Wire, #35	boxes	25	35.00		875.00
5	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	pcs	2	1,500.00		3,000.00
Specification: 210 sheets stapling capacity, durable all-metal components, full 2-5/8" throat depth						
TOTAL						27,875.00
Purpose: for office use during emergency						
Checked by:  VIVIAN V. BALBARINO TWG - Office Supplies				Funds Available:  ALICIA M. FLORES <i>incentives</i> HEAD, BUDGET OFFICE		
Signature:	Prepared by: 	Noted by: 			Approved by: 	
Printed Name:	GUADA FE D. AMIHAN	CHRISTIAN VIERA BALDONADO			PROSEMY G. YEPES	
Designation:		UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	