

SCAN HERE



PR-2024-0115-169665



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 161-5-1196-2024-0-0-7

Dept./Office: **ARIC**PR No.: **GF-2024-01-00052**Date: **01-15-2024**

Section/End-User: **Mikhaela Anne Therese A. Bargamento**

Category: **Office Supplies**

Project Title/Code: **Advanced Research and Innovation Center (2024)**

Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	pcs	10	200.00		2,000.00
2	Alcohol, Ethyl, 70% solution, 500mL	btls	20	125.00		2,500.00

Specification:

- ?Eliminates at least 99.9% of germs
- ?Safe on skin
- ?At least 70% solution Rubbing alcohol
- ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan
- ?Brand offer should be at least 10 years in the market
- ?at least 5 years expiry

3	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	5	300.00		1,500.00
4	Dishwashing Sponge	pcs	10	35.00		350.00
5	Folder, File, Long, 14pts, White	piece	25	10.00		250.00
6	Folder, File, Short, 14pts, White	piece	25	8.00		200.00
7	Multi-Insect Killer Spray, 250mL	tubes	5	300.00		1,500.00
8	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	box of 50's	5	25.00		125.00
9	Paper towel, interfolded, 2 ply, approx. 150 pulls/pack	packs	20	110.00		2,200.00
10	Paper, Bond, A4, S-24, 80 gsm	reams	50	289.00		14,450.00






Specification:

bright white, high premium quality

11	Rolled Paper Towel, 2 plys good qty (Jumbo Towel)	rolls	20	88.00		1,760.00
----	---	-------	----	-------	--	----------

Specification:

- ?2 Ply
- ?at least 70 pulls or 140 Sheets
- ?Sheet size: at least 275mm x 230mm

?No artificial whiteners & elemental chlorine						
12	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	5	150.00		750.00
13	Soap, Dishwashing, Liquid, 250mL	btls	10	150.00		1,500.00
14	Soap, hand, liquid, 250 ml	btls	20	135.00		2,700.00
Specification: • pump type						
15	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	3	1,500.00		4,500.00
16	Sticky Note, 2 x 3, Yellow	pads	5	79.00		395.00
17	Sticky Note, 3 x 3, Yellow	pads	5	84.00		420.00
18	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	20	204.00		4,080.00
19	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	pack	30	65.00		1,950.00
20	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	pack	20	50.00		1,000.00
21	Trash Bag (Garbage Bag), Small (11x11x24 inches), 10pcs/pack, Black	pack	20	35.00		700.00
22	Ultra Thick Bleach Toilet Cleaner	pc	5	130.00		650.00
Specification: Lemon 500ml						
TOTAL						45,480.00
Purpose: For Center Use						
Checked by:  SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by: 		Noted by: 		Approved by: 	
Printed Name:	MIKHAELA ANNE THERESE A. BARGAMENTO		MA. THERESA P. LORETO		DANIEL LESLIE S. TAN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		OIC-PRESIDENT, VSU	