



OP# 1497
 10/13/21

PURCHASE REQUEST

Dept./Office: **OP**PR #: **GF-2021-10-01265**Date: **10-13-2021**Section/End-User: **Les Andre B. Pamaos**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **OP-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	FUJIXEROX DC-V 2265, Developer Unit	unit	1	8,000.00		8,000.00
2	FUJIXEROX DC-V 2265, LL Drum Cartridge (imaging unit)	pcs	1	22,000.00		22,000.00
3	FUJIXEROX DC-V 2265, Toner Cartridge C (Cyan)	pcs	3	18,000.00		54,000.00
4	FUJIXEROX DC-V 2265, Toner Cartridge K (Black)	pcs	3	16,000.00		48,000.00
5	FUJIXEROX DC-V 2265, Toner Cartridge M (Magenta)	pcs	3	18,000.00		54,000.00
6	FUJIXEROX DC-V 2265, Toner Cartridge Y (Yellow)	pcs	3	18,000.00		54,000.00
7	FUJIXEROX DC-V 2265, Waste Toner Cartridge	pcs	1	3,500.00		3,500.00
8	HP Laser Jet Ink Cartridge CC364A Laser Jet P4014 printer	pcs	1	7,500.00		7,500.00
9	Toner, NPG 67, Black for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	pieces	8	6,000.00		48,000.00
10	Toner, NPG 67, Cyan for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	pieces	8	6,000.00		48,000.00
11	Toner, NPG 67, Magenta for Canon C3320 Image Runner advance (photocopier, printer/scanner) machine	pieces	8	6,000.00		48,000.00
12	Toner, NPG 67, Yellow for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	pcs	8	6,000.00		48,000.00
TOTAL						443,000.00

Purpose: Office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	LES ANDRE B. PAMAOS	ALLEN GLENNIE P. LAMBERT	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU