

SCAN HERE



PR-2023-1115-156913



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-1-1534-2023-5-0-13

Dept./Office: **DSS**PR No.: **STF-2023-11-02839**Date: **11-15-2023**Section/End-User: **Emelita S. Pausanos**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **DSS Lab Share**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Acetate, transparent, guage #3, approx. 50m/roll	rolls	1	900.00		900.00
2	Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	boxes	1	150.00		150.00

Specification:

3	Kitchen paper towel	pack	2	100.00		200.00
4	Rolled Paper Towel, 2 plys good qlty (Jumbo Towel)	rolls	3	88.00		264.00

Specification:

?2 Ply

?at least 70 pulls or 140 Sheets

?Sheet size: at least 275mm x 230mm

?No artificial whiteners & elemental chlorine

	TOTAL					1,514.00
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Purpose: lab supplies

Checked by:

SHALYN GRACE C. SUGANO

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

EMELITA S. PAUSANOS

END USER

Noted by:

SUZETTE B. LINA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU