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PR-2022-0914-63371



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-09-01793**Date: **09-14-2022**Dept./Office: **OHPMRR**

Category:

Section/End-User: **Florante G. Didal****Communication/Courier
Services**Funding Source: **General Fund - MOOE**Project Title/Code: **OHPMRR-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Voice Recorder	pc	1	4,500.00		4,500.00
Specification: Built-in, Direct USB connection for quick file transfer to PC Expand memory with the micro SD card slot Up to 55 hours of battery life for extended recording Adjustable microphone range for clearer voices Auto voice recording reduces background noise size AAA alkaline batteries (2) Just plug straight into a free USB port for an immediate connection—no USB cable needed.						
TOTAL						4,500.00
Purpose: For recording meetings.						
Checked by: <i>Maria Roberta S. Miraflores</i> MARIA ROBERTA S. MIRAFLOR				Funds Available: <i>Alicia M. Flores</i> ALICIA M. FLORES		
TWG - Communication/Courier Services				HEAD, BUDGET OFFICE OHPMRR-100		
Signature:	Requested by: <i>Florante G. Didal</i>	Noted by: <i>Miriam M. de la Torre</i>	Approved by: <i>Edgardo E. Tulin</i>			
Printed Name:	FLORANTE G. DIDAL	MIRIAM M. DE LA TORRE	EDGARDO E. TULIN			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU <i>Edgardo E. Tulin</i>			