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PR-2023-0823-140135



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **46-5-1488-2023-7-0-0**PR No.: **GF-2023-08-01988**Date: **08-23-2023**Dept./Office: **RCCRDC**Category: **IT Supplies and Equipment**Section/End-User: **Merlin R. Lebante**Project Title/Code: **RCCRDC.A.III.C**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	KYOCERA MAINTENANCE KIT MK-4105	set	1	18,480.00		18,480.00

Specification:

Kyocera Maintenance Kit MK-4105 for Kyocera Multi Function Laser Copier Taskalfa 2200 unit

	TOTAL					18,480.00
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Purpose: for Kyocera photocopier unit maintenance

Checked by:		Funds Available:	
	DIONESIO I. ESTUPA		ALICIA M. FLORES
	SWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE
Signature:		Noted by:	
Printed Name:	MERLIN R. LEBANTE		DENNIS P. PEQUE
Designation:	END USER		UNIT HEAD, PROJECT LEADER
		Approved by:	
			EDGARDO E. TULIN
			PRESIDENT, VSU