



PR-2024-0905-221128








Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-082224-0371**Dept./Office: **PPO**PR No.: **STF-2024-09-01668**Date: **09-05-2024**Section/End-User: **Mario C. Bantugan**Category: **Hardware**Funding Source: **Special Trust Fund**Project Title/Code: **FOR FURNITURE SHOP MATERIALS**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	<b>Cabinet Door Catches</b>	piece	100	250.00		25,000.00
<b>Specification:</b> Magnetic Push to Open Catches, Good Quality						
2	<b>Cabinet handle, 3" (Plastic)</b>	piece	200	50.00		10,000.00
<b>Specification:</b> Pull in Type, Good Quality						
3	<b>Cutting Disc for Steel/Stainless, 4"</b>	piece	200	270.00		54,000.00
4	<b>Door Handle Set, 4pcs/set</b>	set	30	3,000.00		90,000.00
<b>Specification:</b> Mortise Lockset (Entrance Door), Brass, Good Quality						
5	<b>Drawer Lock, 22 mm x 24 mm length</b>	piece	100	250.00		25,000.00
<b>Specification:</b> Keyed locking (2 keys), Good Quality						
6	<b>Hinges,Narrow Butt, 1-1/2"</b>	piece	200	10.00		2,000.00
<b>Specification:</b> Heavy Duty, Good Quality						
7	<b>Hinges,Narrow Butt, 2", (2pcs/set)</b>	pairs	200	25.00		5,000.00
<b>Specification:</b> Heavy Duty, Good Quality						
8	<b>Nails, Finishing, 2"</b>	kl	100	90.00		9,000.00
<b>Specification:</b> Smooth Shank						
9	<b>Plywood, Marine, 1/2"(thickness) x 4' x 8'</b>	piece	50	1,100.00		55,000.00
<b>Specification:</b> Standard, Good Quality						
10	<b>Plywood, Marine, 3/4"(thickness) x 4' x 8'</b>	piece	100	1,650.00		165,000.00
<b>Specification:</b> Standard, Good Quality						
11	<b>Safety Hasps, Stainless Steel, 4"</b>	piece	50	75.00		3,750.00
<b>Specification:</b> Good Quality						

TOTAL						443,750.00	
Purpose: Furniture shop							
Checked by:				Funds Available:			
 <b>CLINT C. SARVIDA</b> TWG - Hardware				 <b>ALICIA M. FLORES</b> <i>UNIFAST</i> HEAD, BUDGET OFFICE			
Signature:	Prepared by:	Noted by:		Approved by:			
Printed Name:	 <b>MARIO C. BANTUGAN</b>	 <b>MARLON G. BURLAS</b>		 <b>PROSE IVY G. YEPES</b>			
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU			