



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 146-1-335-2024-2-0-34

PR No.: STF-2024-03-00831

Date: 03-07-2024

Dept./Office: USHER

Category: Food & Food  
Ingredients

Section/End-User: Clara P. Mercado

Project Title/Code: STF University Blood Letting  
Activity 2024

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Packed Meals for Lunch (200.00)	packs	20	200.00		4,000.00
<b>Specification:</b>  Specification:  Includes the following: <ul style="list-style-type: none"> <li>• at least 2 main dish</li> <li>• at least 1 cup of rice</li> <li>• at least 1 drinks</li> <li>• at least fruit or dessert</li> </ul>						
2	Snacks AM	set	20	80.00		1,600.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Meat Bread</li> <li>• Softdrinks</li> </ul>						
3	Snacks PM	packs	20	80.00		1,600.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Empanada</li> <li>• Softdrinks</li> </ul>						
<b>TOTAL</b>						<b>7,200.00</b>

Purpose: Lunch and snacks for the facilitators of Blood Letting Activity on April 22, 2024

Checked by:

JULIOUS B. CERNA 3/7/24

TWG - Food &amp; Food Ingredients

Funds Available:

ALICIA M. FLORES gpm

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

CLARA P. MERCADO

Noted by:

ELWIN JAY V. YU

UNIT HEAD, PROJECT LEADER

Approved by:

PROSELY G. YEPES

PRESIDENT, VSU