



GF -2020-10-00201



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PPMP #: 43-5-138-2021-9-0-2

CP# 1898

10/26/20

PURCHASE REQUEST

Dept./Office: **DSS**PR #: **GF -2020-10-00201** /1231Date: **10-16-2020**Section/End-User: **Joserose B. Capricho**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **GAA DSS A.III.a**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	EPSON L220 Ink Cartridge Black	btls	10	300.00	SUZETTE B. LINA	3,000.00
2	EPSON L220 Ink Cartridge Cyan	btls	5	300.00	SUZETTE B. LINA	1,500.00
3	EPSON L220 Ink Cartridge Magenta	btls	6	300.00	SUZETTE B. LINA	1,800.00
4	EPSON L220 Ink Cartridge Yellow	btls	5	300.00	SUZETTE B. LINA	1,500.00
5	Master roll for DX-2430 copy printer, 100 cuts	pieces	5	1,960.00	SUZETTE B. LINA	9,800.00
TOTAL						17,600.00

Purpose: for instruction use

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		MYRNA S. PANCITO	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	JOSEROSE B. CAPRICHIO	SUZETTE B. LINA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU