



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0084**PR No.: **GF-2024-11-03082**Date: **11-04-2024**Dept./Office: **ICTMC**Category: **Food & Food
Ingredients**Section/End-User: **ELVIE D. BALBARINO**Funding Source: **General Fund - MOOE**Project Title/Code: **MIS 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks AM (80.00)	packs	100	80.00		8,000.00

Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Juice (Tetra Pack/Canned)

2	Snacks PM (80.00)	packs	100	80.00		8,000.00
---	--------------------------	-------	-----	-------	--	----------

Specification:

Please encircle your Preferred Snack below:

Choose (1) only

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Juice (Tetra Pack/Canned)

TOTAL

16,000.00

Purpose: For MIS 2025

Checked by:

ALEXANDER L. CABRAL

TWG - Food & Food Ingredients

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

ELVIE D. BALBARINO

Noted by:

SEAN O. VILLAGONZALO

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU