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PR-2025-0815-291782



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-071725-1311

PR No.: GF-2025-08-01041

Date: 08-15-2025

Dept./Office: DSEd

Category: Office Furniture
& Fixture

Section/End-User: Ashierah Rhyce B. Esco

Project Title/Code: DSEd-GF Incentives from the
topnotchers and 100% passing rate LEPT 2025

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lounge Sofa set with center table	set	1	16,400.00		16,400.00

Specification:

?Seat Material: fabric
 ?Frame Material: Wood
 ?Lounge set includes 1 unit 3-seater sofa and 2 units 1-seater sofa
 ?Dimensions - 3-Seater: 175(W) x 76(D) x 82(H) cm
 ?Dimensions - 1-Seater: 74(W) x 76(D) x 82(H) cm
 ?Center Table : wood
 ?CAPACITY: Quality Wood and MDF with classic textured the modern stylish table is sturdy can hold up to 200lbs.
 ?2-tier table with storage shelf
 ?120 by 60cm

2	Conference Table with Chairs	set	1	50,000.00		50,000.00
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Specification:

?Table: High Quality Laminated Finish Ready Made, NOT more or less: 4200*1600*750 mm
 ?Swivel Chair: faux leather chair, tilt lock mechanism, 360° Swivel Function, pneumatic height adjustment, Chromed Steel 5 prong starbase with nylon casters, 15 chairs.

	TOTAL					66,400.00
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Purpose: For Office Use

Checked by: <i>VIVIAN V. BALBARINO</i> TWG - Office Furniture & Fixture		Funds Available: <i>ALICIA M. FLORES</i> HEAD, BUDGET OFFICE	
Signature:	Prepared by: <i>ASHIERAH RHYCE B. ESCO</i>	Noted by: <i>CHRISTY M. DESADES</i>	Approved by: <i>PROSE IVY G. YEPES</i>
Printed Name:	ASHIERAH RHYCE B. ESCO	CHRISTY M. DESADES	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU