

PURCHASE REQUEST

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PPMP No.: 83-5-1609-2023-10-0-1

Dept./Office: OGS

Section/End-User: Maricar B. Posas

Funding Source: General Fund - MOOE

Category: Food & Food
Ingredients
Project Title/Code: Seminar Workshop in Making
Publishable Paper for Graduate Students

PR No.: GF-2022-11-02338

Date: 11-17-2022

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lunch for 2 days for Graduate Students	pack	120	150.00		18,000.00

Specification:

buffet style good for 120 person (60 person/day)

2	Snacks AM (50.00)	set	120	50.00		6,000.00
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Specification:

- with drinks
- Should be packed individually

3	Snacks PM (50.00)	packs	120	50.00		6,000.00
TOTAL						30,000.00

Purpose: Seminar-Workshop

Checked by:		JULIUS B. CERNA		Funds Available:	
		TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
		ALICIA M. FLORES		Approved by:	

Signature:	Requested by:	Noted by:	Approved by:
	MARICAR B. POSAS	ANABELLA B. TULIN	EDGARDO E. TULIN
Printed Name:	MARICAR B. POSAS	ANABELLA B. TULIN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU