

SCAN HERE



PR-2024-1008-228862



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-093024-0732**Dept./Office: **DFS**PR No.: **STF-2024-10-02507**Date: **10-08-2024**Section/End-User: **Eraie Jane P. Manzano**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **Advanced Education Lab Share 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	8	289.00		2,312.00
Specification: bright white, high premium quality						
TOTAL						2,312.00
Purpose: For Office use						
Checked by: VIVIAN V. BALBARINO TWG - Office Supplies 10/9/24				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE 8 UNI FAST		
Signature:	Prepared by: ERAIE JANE P. MANZANO		Noted by: ANGELICA P. BALDOS		Approved by: PROSE IVY G. YEPES	
Printed Name:						
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	