



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0533**

Dept./Office: **IAS**

PR No.: **GF-2024-10-02198**

Date: **10-07-2024**

Section/End-User: **Leonardo S. Toraja Jr.**

Category: **Printing Services**

Funding Source: **General Fund - MOOE**

Project Title/Code: **IASO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Tarpaulin printing (2ft. x 4ft.)	piece	4	240.00	MARIA TERESA A. CRUZ	960.00

Specification:

- Full Color
- Customized design
- Design will be given by end user

TOTAL

960.00

Purpose: office use

Checked by:

VIVIAN V. BALBARINO

TWG - Printing Services

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	LEONARDO S. TORAJA JR.	MARIA TERESA A. CRUZ	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU