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PR-2024-1010-229652



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-093024-0739**Dept./Office: **DALL**PR No.: **GF-2024-10-02823**Date: **10-10-2024**Section/End-User: **Ma. Isalie A. Notarte**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DALL Advance Education for 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 003 Ink Bottle for Epson L3150, Black	btls	8	400.00		3,200.00
Specification: Epson 003 Ink Bottle for Epson L3150, Black						
2	Epson 003 Ink Bottle for Epson L3150, CYAN	btls	8	400.00		3,200.00
Specification: Epson 003 Ink Bottle for Epson L3150, CYAN						
3	Epson 003 Ink Bottle for Epson L3150, MAGENTA	btls	8	400.00		3,200.00
Specification: Epson 003 Ink Bottle for Epson L3150, MAGENTA						
4	Epson 003 Ink Bottle for Epson L3150, YELLOW	btls	8	400.00		3,200.00
Specification: Epson 003 Ink Bottle for Epson L3150, YELLOW						
TOTAL						12,800.00

Purpose: DALL Office Supplies and Equipment needed for 2025

Checked by:		Funds Available:	
 NORMAN O. VILLAS TWG - Office Equipment		 ALICIA M. FLORES 702-25 HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	MA. ISALIE A. NOTARTE	MARIA VANESSA E. GABUNADA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU