



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 223-1-89-2023-9-0-7

Dept./Office: PPO

PR No.: STF-2023-11-02722

Date: 11-09-2023

Section/End-User: Mario C. Bantugan

Category: Office Supplies

Funding Source: Special Trust Fund

Project Title/Code: Christmas Light 2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Poster color paint, red	btls	5	80.00		400.00
2	Poster color paint, white	btls	5	80.00		400.00
3	Rubber Sheets/EVA Foam Sheet	sheets	60	150.00		9,000.00

Specification:

- 20 sheets Color Yellow Plain Colored width: 20 x 70cm (19.7 x 27.8 in)
- 20 sheets Color Green Plain Colored width: 20 x 70cm (19.7 x 27.8 in)
- 20 sheets Color White Plain Colored width: 20 x 70cm (19.7 x 27.8 in)

	TOTAL					9,800.00
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Purpose: Christmas Lights 2023

Checked by:		Funds Available:	
	SHALOM GRACE C. SUGANO		ALICIA M. FLORES <i>univ. wide</i>
	TWG - Office Supplies		HEAD, BUDGET OFFICE
Signature:		Noted by:	
Printed Name:	MARIO C. BANTUGAN		RODEN D. TROYO
Designation:	END USER		UNIT HEAD, PROJECT LEADER
		Approved by:	
			DANIEL LESLIE S. TAN
			EDGARDO E. TULIN
			OIC- PRESIDENT, VSU 11/9/23