



PURCHASE REQUEST

Dept./Office: **SPMO**PR #: **GF-2021-09-00908**Date: **09-09-2021**Section/End-User: **Doreen B. Alba**Category: **Construction and Electrical Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **SPMO-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Gloves, Utility, Medium	pair	3	150.00	DOREEN B. ALBA	450.00
Specification: <ul style="list-style-type: none"> Medium size Excellent quality 						
2	Stand Fan, 405 mm diameter, 220 volts	unit	3	2,500.00	MARCHO P. BANDALAN	7,500.00
Specification: <ul style="list-style-type: none"> Durable High-performance motor 3-speed push button switch Thermal fuse protection Oscillation With height adjustment 						
TOTAL						7,950.00
Purpose: For office use.						
Checked by: MARLON G. BURLAS				Funds Available: ALICIA M. FLORES		
TWG - Construction and Electrical Supplies				HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
	 DOREEN B. ALBA	 ALICIA M. FLORES		 EDGARDO E. TULIN		
Printed Name:	DOREEN B. ALBA	ALICIA M. FLORES		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		