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PR-2023-0810-136924



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 200-5-2088-2024-7-0-0

Dept./Office: DPhys

PR No.: GF-2023-08-01543

Date: 08-10-2023

Section/End-User: **Perlie A. Gucela**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DPhysics 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper shredder machine, heavy duty	pieces	1	12,000.00		12,000.00

Specification:

?Shred Type: Cross Cut

?Maximum Sheet capacity(70gsm) : 10 Sheets

?Waste Container capacity: 21 Liters

?Power Source: 220 - 240 VAC

	TOTAL					12,000.00
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Purpose: office use

Checked by: LEO A. MAMOLO TWG - Office Equipment		Funds Available: ALICIA M. FLORES <i>for 2024</i> HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: PERLIE A. GUCELA END USER	Noted by: REV RHIZZA L. AURE UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU