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PR-2022-0602-36089



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **ODPP**PR No.: **GF-2022-06-00716**Date: **06-02-2022**Section/End-User: **Rafael Rosario A. Juntilla**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **PPES/PPO-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	First Aid Box or Medicine Cabinet	pc	1	800.00		800.00
Specification: • Wall mounted • Material: Plastic • Color: Red and white combination • Cabinet style with easy open hook • With transparent plastic door • High quality plastic • At least 36 x 29 x11 cm in dimension						
2	Record Book, Big, 300 pages	pcs	5	80.00		400.00
3	Record Book, Big, 500 pages	pcs	5	115.00		575.00
TOTAL						1,775.00

Purpose: For PPES Personnel's equipment

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE Rm. 50	
Signature:	Requested by: RAFAEL ROSARIO A. JUNTILLA	Noted by: MARLONG BURLAS	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU