



PURCHASE REQUEST

Dept./Office: **OHRA**PR #: **STF-2021-12-01645**Date: **12-28-2021**Section/End-User: **Maria Roberta S. Miraflor**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **OVPAF-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	pcs	100	195.00		19,500.00
	TOTAL					19,500.00

Purpose: for records purposes

Checked by:


ALICIA M. FLORES

Funds Available:


ALICIA M. FLORES

TWG - Office Supplies

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARIA ROBERTA S. MIRAFLOR	DANIEL LESLIE S. TAN	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU