



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0549**PR No.: **GF-2024-10-01820**Date: **10-02-2024**Dept./Office: **CME**Category: **Food & Food
Ingredients**Section/End-User: **Geecel F. Galvez**Funding Source: **General Fund - MOOE**Project Title/Code: **Procurement 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Breakfast (Buffet Style) #1	person	2	200.00		400.00
Specification: <ul style="list-style-type: none"> HAM BACON OMELLETE RICE LONGANISA COFEE/MILK/MILO/JUICE MINERAL BOTTLED WATER, 500 ML <p>with venue inside the campus (Tables and Chairs)</p>						
2	Dinner- buffet style	heads	2	250.00		500.00
Specification: <p>Pancit molo soup</p> <p>Beef Strips with Bell Pepper</p> <p>Steamed Fish (sliced)</p> <p>Macaroni Penne</p> <p>Pako and Cucumber Salad</p> <p>Fruits</p> <p>Lemon Juice w/ Cucumber</p> <p>water</p>						
3	Lunch (Buffet Style) Menu#4	packs	2	250.00		500.00
Specification: <p>Pork Tonkatsu</p> <p>Fish Sweet and Sour Sauce</p>						

Ceasar Salad Fruit Salad Softdrinks with flowing coffee						
4	Lunch Buffet Style	person	2	250.00		500.00
Specification: <ul style="list-style-type: none"> • Rice • Seafood mix • Fresh lumpia • Steamed chicken • Vegetable salad • Calamansi juice with carrots with venue						
5	Meals Dinner (Buffet style)	packs	2	250.00		500.00
Specification: <p>Seafood Curry or any seafood menu</p> <p>Pork Humba or any pork menu</p> <p>Pesto Pasta or any pasta menu</p> <p>Garden Salad or and salad menu</p> <p>Buko/Mango Pandan Salad</p> <p>Softdrinks or juice</p> <p>With flowing coffee</p>						
6	Snacks (PM)	person	50	80.00		4,000.00
Specification: <ul style="list-style-type: none"> • Meat bread (packed individually) • with cucumber juice (served individually) • With Mineral Bottle Water 						
7	Snacks AM (#1)	packs	50	80.00		4,000.00
Specification: <ul style="list-style-type: none"> • Meat Bread • Mineral Bottled Water or Soft-Drinks 						
8	Snacks AM (80.00)	packs	500	80.00		40,000.00
Specification: <p>Please encircle your Preferred Snack below:</p> <p>Choose (1) only</p>						

- Meat Bread
- Empanada
- Siopao
- Ham and Cheese Bread
- Egg Sandwich
- Burger
- Spaghetti/Carbonara

Please Encircle your Preferred Beverage below:

Choose (1) only

- Bottled Water
- Softdrinks
- Juice (Tetra Pack/Canned)

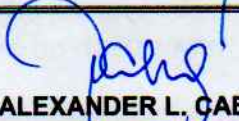

9	Snacks for CME Orientation	pcs	934	45.00		42,030.00
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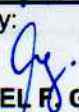
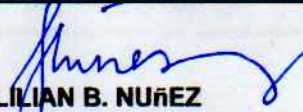
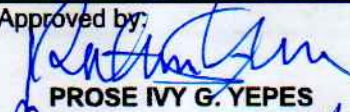
Specification:

Meat bread only

	TOTAL					92,430.00
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Purpose: for office activities use

Checked by:	Funds Available:
 ALEXANDER L. CABRAL	 ALICIA M. FLORES 07/11/2025
TWG - Food & Food Ingredients	HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 GEECEL R. GALVEZ	 LILIAN B. NUÑEZ	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU